

State of Ohio  
**OHIO WATER DEVELOPMENT AUTHORITY**  
**Quarterly Planning Report**

This report should be filed quarterly: **January 1, April 1, July 1, and October 1** until the planning loan is paid off or is rolled into a construction loan. Please submit the reports to Ken J. Heigel, P.E., Chief Engineer, Ohio Water Development Authority, 480 South High Street, Columbus, Ohio 43215. Disbursements will not be processed without a current quarterly planning report on file. Each report should include the Council or Board meeting minutes for the quarter.

<b>Date of Report</b>		<b>OWDA Loan Number</b>	
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<b>LOCAL GOVERNMENT</b>			
<b>Name</b>			
<b>Contact</b>		<b>Phone</b>	
<b>E-mail</b>			

<b>ENGINEERING FIRM</b>			
<b>Firm</b>			
<b>Contact</b>		<b>Phone</b>	
<b>E-mail</b>			

<b>PROJECT INFORMATION</b>			
<b>Project Name</b>			
<b>Project Description</b>			
<b>Total Project Cost</b>		<b>Date of Construction</b>	
<b>% Planning Complete</b>		<b>% Design Complete</b>	

<b>FUNDING INFORMATION</b>		
Agency Considered	Application Submitted (yes/no)	Funding Awarded (yes/no)

<b>PERMIT INFORMATION</b>			
Permit (list all that apply)	Scheduled Submittal Date	Actual Submittal Date	Approval Date